



Originator's Identification Number

9 2 2 6 2 1



NATIONAL LIBERAL CLUB

Instruction to your Bank or Building Society to pay Direct Debits

Name and full postal address of your bank or building society branch

To: The Manager
 Address

 Postcode

NLC reference number

(for office use only)

Instruction to your bank or building society

Please pay the National Liberal Club Direct Debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with the National Liberal Club and, if so, details will be passed electronically to my bank/building society. (please tick accordingly)

Name(s) of account holder(s)

Annually Half yearly Quarterly Monthly

Branch sort code (from the top right hand corner of your cheque)

□ □ □ - □ □ □ - □ □ □

Signature(s)

 Date

Bank or building society account number

□ □ □ □ □ □ □ □

Please fill in the whole form and send it to:

National Liberal Club, 1 Whitehall Place, London SW1A 2HE

Banks and building societies may not accept Direct Debit instructions for some types of account.



THE DIRECT DEBIT GUARANTEE



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the National Liberal Club will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request the National Liberal Club to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the National Liberal Club or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when the National Liberal Club asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.